

How to Change A Child Custody Order

For divorced parents who do not agree

SAMPLE
Not Legal Advice

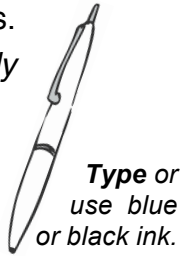
What is a change in custody?

A change in custody means changing who your children live with, or who can make decisions about their health, education and other important things.

How do I change my custody orders?

If you want to make a change in your custody orders, fill out these forms.

- *Request for Change of Custody*
- *Affidavit-Child Custody Information*
- *Notice of Hearing*
- *Instructions for Service*



Can the court help me fill out my forms?

No. But this sheet gives general information that will help you fill out your forms. If you have questions or need help, call:

Southeastern Ohio Legal Services
Phone: 1-866-LAW-OHIO

What is my case number?

You will have the same case number as your divorce.

What do I do after I fill out my forms?

Take your originals and 4 copies of each form to the Clerk of Court. You must go to the court in the **same** county where your divorce was completed.

The clerk will ask you to pay a fee. You can ask the clerk what the fee is for your county.

If you cannot pay the fee, also fill out this form:

Affidavit of Indigency

Do not sign it yet! You must sign it in front of a notary.

What will the clerk do with my forms?

The clerk will file-stamp all your forms. The clerk will keep the original plus 1 or 2 copies and give you the other file-stamped copies.

Important! Keep a copy for your records.

How will the other parent know I am asking for a change in custody?

After you file your court forms, the Clerk will serve (give or mail) the other parent a copy of your court forms.

The forms tell the other parent what you are asking for and when to go to court.

Will the change affect child support?

Maybe. If you are getting or paying child support now, a change in custody could change the amount of child support.

You must let your county's Child Support Enforcement Agency know you are asking for a change. Ask the clerk to serve them.

When is my hearing?

The Court will send you a letter telling you the date and time of your hearing.

What should I bring to my hearing?

Yes. Bring financial information and other evidence that supports the change you are asking for. Read, "*Get Ready for Court*" in this packet. Or find it at: www.oslsa.org/

What if I move?

You must let the clerk and the other parent know right away. Send them a letter with your case number and new address.

Need help?

Southeastern Ohio Legal Services
Phone: **1-866-LAW-OHIO**

www.oslsa.org